



## **South Croydon Community Association (SCCA) Annual General Meeting (AGM) 2024 Meeting Minutes**

Monday 4th March 2024  
St. Peter's Church House  
7:30pm - 9pm

### **Attendees:**

- Anthony Waldbaum (Full Member)
- Connie Duxbury (Full Member)
- Diane Bindman (Full Member)
- Dmitry Elizarov (Associate Member)
- Elaine Garrod (Associate Member)
- Gabriel Marray (Full Member)
- Gareth Saunders (Associate Member)
- Georgie Ray (Full Member)
- Jean Cook (Full Member)
- Jennie Blows (Full Member)
- Jeremy Sinclair (Full Member)
- John Clingan (Full Member)
- José Sanchez Loureda (Full Member)
- Josi Kiss (Full Member)
- Kevin D'Souza (Associate Member)
- Lucy Dee (Associate Member)
- Mary O'Rourke (Full Member)
- Matthew Dormer (Full Member)
- Megan Morris (Full Member)
- Michael Neal (Full Member)
- Norman Cooper (Full Member)
- Owen Strelta (Full Member)
- Pauline Drouet (Full Member)
- Peter Collier (Associate Member)
- Rebecca de Paula Hanika (Full Member)
- Ria Patel (Associate Member)
- Sandra Parsons (Full Member)
- Simon Wilkins (Full Member)
- Sue Lotsu (Full Member)

### **Apologies**

- Eoin Dolan (Full Member) *applied for proxy vote*



## Agenda:

1. Introduction and welcome – José Sanchez Loureda
2. Presentation of accounts – John Clingan
3. Items for approval by members – Connie Duxbury
  - a. Election of new committee
  - b. Amended SCCA Constitution
4. Updates on community notice board and funding opportunities – Josi Kiss & Connie Duxbury
5. Discussion of ideas for upcoming events - José Sanchez Loureda
6. Any Other Business - José Sanchez Loureda
7. Close - José Sanchez Loureda

## Minutes:

1. Introduction and welcome – José Sanchez Loureda
  - José welcomed everyone and thanked the interim committee for their work in preparing for the AGM
  - He noted that the SCCA has a new website, constitution and aims
2. Presentation of accounts – John Clingan
  - John noted that there is currently £1900 in the SCCA bank account, £1500 of which is earmarked for the community notice board.
  - He noted that the majority of the income comes from donations and membership subscriptions, and the majority of outgoings are spent on venue fees for meetings, insurance and some on a tangential group that was formed to meet about local area safety issues.
  - It was noted that previous events were self-funded.
  - **Action** – Connie to summaries and remove sensitive information from the bank transaction list and make available as part of the meeting documents.
  - Appendix 2 shows the accounts summary.
3. Items for approval by members – Connie Duxbury
  - a) Election of new committee
    - Connie noted that the interim committee put themselves forward in December at the previous Extraordinary General Meeting (EGM) to continue the SCCA and arrange this AGM.
    - She noted that only Full Members and Business Members be allowed to vote in the elections, and that any Full Members who want to stand but didn't apply in advance may do so.
    - It was asked whether any candidates were currently elected in political parties, none of whom were. It was noted that Connie Duxbury had previously stood for the Green Party as a Councillor but was unsuccessful, and that Matthew Dormer had previously stood for the Conservative Party as a Councillor but was unsuccessful.
    - The following were elected as follows:
      - Chairperson – José Sanchez Loureda – 22 in favour, 0 against



- Treasurer – Josi Kiss – 22 in favour, 0 against
- Secretary – Connie Duxbury – 22 in favour, 0 against
- General Committee Member – Sandra Parsons – withdrew due to lack of information about the role
- General Committee Member – Matthew Dormer – 22 in favour, 0 against
- General Committee Member – Rebecca de Paula Hanika – 22 in favour, 0 against
- General Committee Member – Simon Wilkins – 22 in favour, 0 against
- 3 signatories on the bank account – Chairperson (José Sanchez Loureda), Treasurer (Josi Kiss) and Secretary (Connie Duxbury) and remove all previous signatories – 23 in favour, 0 against

b) Amended SCCA Constitution

- Connie noted that the three main changes to the constitution related to the boundary for Full Membership, the aims of the SCCA and the levels of membership.
- A member put forward a proposed amendment in clause 4 to change “relevant parties” to “relevant organisations” for the avoidance of doubt that the SCCA is apolitical.
- A member put forward a proposed amendment in clause 16 to add “If no AGM is held within 18 months then the dissolution procedure in paragraphs 43 and 44 shall apply.” After discussion, it was agreed to put this amendment forward at a later date.
- To accept the proposed amended constitution including the amendment to clause 4 – **approved - 23 in favour, 0 against**
- The previous constitution can be found in Appendix 1

4. Updates on community notice board and funding opportunities – Josi Kiss & Connie Duxbury

- Josi highlighted the reasons for a community notice board and showed images of the proposed plans and location.
- It was noted that there is a shortfall in funding of £1,208.
- Connie proposed the SCCA applies for National Lottery Awards for All and asked for ideas to include in the bid. One Member suggested more trees.

5. Discussion of ideas for upcoming events - José Sanchez Loureda

- Josi noted the first litter pick of the year is Saturday 16<sup>th</sup> March at 10am on Ruskin Parade.
- John noted that the safety meetings could continue and Steve Packer is happy to hand over.
- One Member wants to organise a few “South Croydon Sings” sessions later in the year.
- Josi noted that she is seeking grant funding to support local businesses.

6. Any Other Business - José Sanchez Loureda

- None

7. Close - José Sanchez Loureda



- José thanked the interim committee for their work and congratulated those elected.

Minutes Prepared By:  
Connie Duxbury, Secretary



## Appendix 1: Previous SCCA Constitution



**Making South Croydon a better place**

# THE CONSTITUTION OF THE SOUTH CROYDON COMMUNITY ASSOCIATION (SCCA)

## THE ASSOCIATION

- 1 The Association is known as the South Croydon Community Association, referred to hereafter as SCCA.
- 2 SCCA is an apolitical, not for profit association. It is registered with Croydon Council.
- 3 South Croydon is bounded to the North by the A232 Flyover; to the South by the old Red Deer pub; to the West by the eastern edge of the Waddon Estate; and, to the East by the Croham Manor roads. It encompasses the ward of South Croydon. South End lies at its heart.

## SCCA AIMS

- 4 The aims of SCCA are to:
  - Encourage a strong sense of community
  - Facilitate consultation on improving a) our local environment and b) our community services and facilities
  - Represent the views and the interests of SCCA members and those who live and work in South Croydon, to Croydon Council and to other relevant parties

## SCCA MEMBERSHIP

- 5 Membership is open to all who live and work in South Croydon.
- 6 Members will pay an annual subscription for each calendar year, at a level set at the SCCA Annual General Meeting (AGM).
- 7 Membership gives the right to vote at the SCCA AGM and at Extraordinary General Meetings.
- 8 Anyone who lives or works in South Croydon will be encouraged to participate



in SCCA activities whether they are members or not.

- 9 Anyone participating in SCCA activities (and on premises used for SCCA events) shall conduct themselves in an acceptable manner. Discrimination defined by race, gender, age, sexuality, disability, or faith will not be tolerated.

## **SCCA ORGANISATION AND MANAGEMENT**

- 10 SCCA is guided by its Constitution and by decisions taken during its AGM and Extraordinary General Meetings.
- 11 Its activities will be steered by its Management Committee; influenced by the decisions, proposals and outcomes from SCCA General Meetings and other events, and by the suggestions of SCCA members and the South Croydon community at large.

## **SCCA AGM**

- 12 The AGM will be held in September or early October. Notice will be given of the AGM through SCCA communication channels no later than three weeks before the AGM.
- 13 The AGM will be open to members and to all those who live or work in South Croydon.
- 14 The draft agenda for the AGM will be agreed by the Management Committee. It will include:
  - The Chairperson's Report on behalf of the Management Committee
  - The Treasurer's Report including the accounts for past year
  - The election of Management Committee members including the Chairperson, Secretary, and Treasurer
  - Submissions from members and others that have been received in writing no less than seven days before the AGM
- 15 The quorum for the AGM will be 10 members whose subscription for the current calendar year has been paid.
- 16 For the posts of Chairperson, Secretary and Treasurer, nominations (with the agreement of those nominated) will be sent to the Secretary no less than 14 days in advance of the AGM. Voting for these posts will be conducted at the AGM.
- 17 Nominations and volunteers for other places on the Management Committee will also be agreed at the AGM. Emphasis will be given to members willing to co-ordinate SCCA work on the Association's priorities, for example, communication, social activities, local planning issues, the local environment, and



the arts.

- 18 The Management Committee shall be able to co-opt members and others to strengthen SCCA's planning and implementation of activities at any time.
- 19 A summary record of the AGM will be posted by the Secretary.

### **SCCA GENERAL MEETINGS**

- 20 General Meetings will take place periodically throughout the year to:
  - Provide a forum to raise issues of immediate importance locally
  - Offer a platform for special invitees (politicians, councillors, Council Officials, developers etc) to debate matters of direct relevance to South Croydon residents
  - Organise "Question Time" events on matters of Croydon-wide interest that impact on South Croydon (town centre development, the arts, transport strategy, election hustings etc)
- 21 Notice will be given of general meetings by the Management Committee through SCCA communication channels.

### **SCCA MANAGEMENT COMMITTEE MEETINGS**

- 22 The Management Committee will meet as required. Its meetings will be open to members on request.
- 23 It will ensure that the aims and objectives of SCCA are met. Its activities will respond to priorities identified by members and the wider South Croydon community. It will determine financial support for activities and events. It will monitor the work of SCCA overall.
- 24 In collaboration with the Chairperson, the Secretary will produce the agenda for each meeting and post a summary record of each meeting's outcomes.
- 25 Members of the Committee must declare any relevant personal interest or potential conflict, in matters under discussion at Management Committee meetings.
- 26 The Secretary (or a Membership Secretary) will hold and update a record of SCCA members. The Management Committee will review periodically, levels of membership and the need or otherwise for a membership drive.

### **EXTRAORDINARY GENERAL MEETING**

- 27 The SCCA Secretary will call an Extraordinary General Meeting at the request of a majority of the Management Committee members and/or on receipt of a written request by a minimum of 10 members.



- 28 The Secretary will give no less than 14 days' notice of an Extraordinary General Meeting.

### **SCCA FINANCE**

- 29 SCCA will derive income from membership subscriptions, donations – including at SCCA events, grants and fund-raising, crowd-funding and sponsorship, as appropriate. All monies must be used solely for activities designed to meet SCCA aims and objectives,
- 30 The Treasurer will maintain a bank or building society account in the name of SCCA. All payments must be authorised by the Treasurer and at least one other nominated SCCA member agreed by the Management Committee.
- 31 The Treasurer will keep proper accounts of income and expenditure, and provide the Management Committee with periodic updates. As specified under item 14, the Treasurer will submit a financial statement and report at the AGM.
- 32 The accounts will be made available for inspection by any member of SCCA.

### **AMENDMENT OF THE SCCA CONSTITUTION**

- 33 Any proposal to change the SCCA Constitution must be given to the SCCA Secretary no less than 28 days in advance of the AGM or an Extraordinary General Meeting.
- 34 Changes of the Constitution must be agreed by two thirds of SCCA members in a quorate AGM or Extraordinary General Meeting.

### **SCCA DISSOLUTION**

- 35 The Management Committee, or, if the Management Committee no longer exists, a majority of the remaining members of SCCA can propose that SCCA be wound up. All SCCA members will be given at least 14 days' notice of an Extraordinary General Meeting to determine the winding up of SCCA. For this purpose, a quorum is not required: SCCA can be dissolved on a two-thirds majority of those present at the meeting.
- 36 Any assets remaining when all debts have been paid shall be used within South Croydon for community purposes, determined by the Extraordinary General Meeting.

**November 2017**





## Appendix 2: Summary of accounts

Row Labels	Sum of Money In	Sum of Money Out
<b>2017</b>	<b>£64.00</b>	<b>£0.00</b>
<b>Membership Fees</b>	<b>£30.00</b>	<b>£0.00</b>
<b>Xmas Party &amp; Membership Fees</b>	<b>£34.00</b>	<b>£0.00</b>
<b>2018</b>	<b>£220.00</b>	<b>£185.00</b>
<b>Donations: SCCA Question Time 4</b>	<b>£100.00</b>	<b>£0.00</b>
<b>Membership Fees</b>	<b>£80.00</b>	<b>£0.00</b>
<b>Printing Fees</b>	<b>£0.00</b>	<b>£85.00</b>
<b>SCCA QT4</b>	<b>£0.00</b>	<b>£100.00</b>
<b>Xmas Party</b>	<b>£15.00</b>	<b>£0.00</b>
<b>Xmas Party &amp; Membership Fees</b>	<b>£25.00</b>	<b>£0.00</b>
<b>2019</b>	<b>£1,747.48</b>	<b>£162.97</b>
<b>Insurance for SCCA Meeting</b>	<b>£0.00</b>	<b>£56.49</b>
<b>Membership Fees</b>	<b>£165.00</b>	<b>£0.00</b>
<b>Noticeboard: £1000, Station area improvement: £500</b>	<b>£1,500.00</b>	<b>£0.00</b>
<b>Surplus from Xmas Party (Jan 2019)</b>	<b>£81.48</b>	<b>£81.48</b>
<b>Venue Hire: SCCA Meet the Councillors</b>	<b>£0.00</b>	<b>£25.00</b>
<b>(blank)</b>	<b>£1.00</b>	<b>£0.00</b>
<b>2020</b>	<b>£163.80</b>	<b>£139.00</b>
<b>Donations: SCCA Meeting on Croydon Local Plan</b>	<b>£13.70</b>	
<b>Local Planning App</b>		<b>£79.00</b>
<b>Membership Fees</b>	<b>£145.00</b>	
<b>Surplus from Xmas Party</b>	<b>£5.10</b>	



Venue Hire: SCCA AGM 03/02/2020		£30.00
Venue Hire: SCCA Meeting on Croydon Local Plan		£30.00
2023		£453.64
Insurance for EGM		£43.68
Land Registry Searches for Our Streets		£138.00
Leaflets for Public Meeting on 17/10/23		£63.00
Leaflets for Public Meeting on 8/6/23		£93.00
Stationery for Public Meeting on 8/6/23		£35.96
Venue Hire: Our Streets 17/10/23		£40.00
Venue Hire: SCCA EGM 13/12/23		£40.00
2024	£145.00	£140.80
AGM Hall Hire		£40.00
Membership Fees	£145.00	
New SCCA Website		£100.80
Grand Total	£2,340.28	£1,081.41
Balance		£1,898.30